

# Haverhill Area Working Party



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Title of Report:</b>	<b>Haverhill Town Centre Masterplan – Issues and Options consultation report</b>	
<b>Report No:</b>	<b>HAV/SE/15/001</b> [to be completed by Democratic Services]	
<b>Decisions plan reference:</b>		
<b>Report to and date/s:</b>	<b>Haverhill Area Working Party</b>	25 February 2015
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<b>Purpose of report:</b>	To seek approval for the Haverhill Masterplan Issues and Options report to go out to consultation	
<b>Recommendation:</b>	<p><b>It is <u>RECOMMENDED</u> that:</b></p> <p><b>(1) Members approve the Haverhill Town Centre Masterplan Issues and Options report to go out to consultation (from 9 March to 17 April 2015)</b></p>	

<p><b>Key Decision:</b></p> <p><i>(Check the appropriate box and delete all those that <b>do not</b> apply.)</i></p>	<p><i>Is this a Key Decision and, if so, under which definition?</i></p> <p>Yes, it is a Key Decision - <input type="checkbox"/></p> <p>No, it is not a Key Decision - <input checked="" type="checkbox"/></p> <p>(a) A "key decision" means an executive decision which, with regard to any guidance from the Secretary of State, is likely:-</p> <p>(i) To result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or</p> <p>(ii) To be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough.</p> <p>(b) Pending any further guidance from the Secretary of State, a decision which results in expenditure or savings of more than £50,000 will normally be considered as a key decision.</p> <p>(c) Wherever practicable, a decision which has a significant impact on people living or working in a single Ward will be treated as a key decision.</p> <p>(d) A decision taker may only make a key decision in accordance with the requirements of the Executive procedure rules set out in Part 4 of this Constitution.</p>
<p><i>The key decision made as a result of this report will be published within <b>48 hours</b> and cannot be actioned until <b>seven working days</b> have elapsed. This item is included on the Decisions Plan.</i></p>	
<p><b>Consultation:</b></p>	<ul style="list-style-type: none"> <li>Issues and options consultation will take place from 9 March to 17 April 2015</li> </ul>
<p><b>Alternative option(s):</b></p>	<ul style="list-style-type: none"> <li>None considered</li> </ul>
<p><b>Implications:</b></p>	
<p><i>Are there any <b>financial</b> implications? If yes, please give details</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <ul style="list-style-type: none"> <li></li> </ul>
<p><i>Are there any <b>staffing</b> implications? If yes, please give details</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <ul style="list-style-type: none"> <li></li> </ul>
<p><i>Are there any <b>ICT</b> implications? If yes, please give details</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <ul style="list-style-type: none"> <li></li> </ul>
<p><i>Are there any <b>legal and/or policy</b> implications? If yes, please give details</i></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <ul style="list-style-type: none"> <li>Not at this stage, however it is intended that the final masterplan will be adopted as a Supplementary Planning Document by St Edmundsbury Borough Council</li> </ul>
<p><i>Are there any <b>equality</b> implications? If yes, please give details</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <ul style="list-style-type: none"> <li></li> </ul>
<p><b>Risk/opportunity assessment:</b></p>	<p><i>(potential hazards or opportunities affecting corporate, service or project objectives)</i></p>

<b>Risk area</b>	<b>Inherent level of risk</b> (before controls)	<b>Controls</b>	<b>Residual risk</b> (after controls)
That Members of the Haverhill Area Working Party do not approve the report for consultation, resulting in huge implications for the timescale for the whole project	Low	Hold stakeholder workshops; regular monitoring by the One Haverhill Masterplanning Core Group; and experienced consultants leading the process	Low
Failure to engage the public in the consultation process	Medium	A variety of communication methods will be employed to highlight the consultation process	Low
<b>Ward(s) affected:</b>	All Haverhill Wards and surrounding parishes		
<b>Background papers:</b> <i>(all background papers are to be published on the website and a link included)</i>	HAW SE 14 09 11repF112 - Development of Haverhill Town Centre Masterplan - Update		
<b>Documents attached:</b>	<i>(Please list any appendices.)</i> Appendix A – Issues and Options consultation report		

## **1. Key issues and reasons for recommendation(s)**

### **1.1 Background**

- 1.1.1 One Haverhill was asked by St Edmundsbury Borough Council to lead on the development of a town centre Masterplan for Haverhill. A One Haverhill Masterplanning Core Group (OHMCG), chaired by Cllr Alaric Pugh, was set up and meets on a fortnightly basis to monitor the development of the Masterplan.
- 1.1.2 The final Masterplan will be a Supplementary Planning Document adopted by St Edmundsbury Borough Council.
- 1.1.3 The main purpose of the Masterplan will be to help implement the Haverhill Vision 2031, making the town centre a more attractive and vibrant place for residents, businesses and visitors. The Masterplan will therefore focus on:
- a) delivery;
  - b) examining issues including the type and mix of uses that could be accommodated in the town centre;
  - c) how people move around the town centre; and
  - d) ways that town centre streets and spaces can be enhanced and made more attractive.
- 1.1.4 In late December 2014 One Haverhill appointed David Lock Associates (DLA), experts in town planning and urban design, to develop the Haverhill Town Centre Masterplan. An inception and governance meeting between DLA and OHMCG, supported by West Suffolk council officers, took place on 16 January 2015.

### **1.2 Haverhill Masterplan timetable**

- 1.2.1 The main stages in the development of the Masterplan are:
- a) Stage 1: Analyse baseline data – **completed**.
  - b) Stage 2: Issues and options consultation – From Monday 9 March to Friday 17 April 2015 (6 weeks).
  - c) Stage 3: Draft masterplan completed – w/c 11 May 2015.
  - d) Stage 3: Draft masterplan consultation – From Monday 8 June to Friday 17 July 2015 (6 weeks).
  - e) Stage 4: Final masterplan completed – w/c 17 August 2015.
  - f) Stage 5: Launch – September 2015 (it is intended that the Final Masterplan will be presented to SEBC Full Council for adoption on 22 September 2015).

### **1.3 Issues and Options consultation (9 March to 17 April 2015)**

- 1.3.1 This stage of the masterplanning process focusses on understanding the key issues facing the town centre, and engaging with stakeholders and the wider community to fully understand what the town centre could, and should, be like. This will help to shape the development of the draft Masterplan.
- 1.3.2 Prior to starting the formal consultation process, the team from DLA ran a

workshop dedicated to HAWP Members (11 February) and One Haverhill Board Members (17 February). During these workshops DLA presented their initial review of the evidence base, which was followed by a discussion inviting questions, comments and opinions.

- 1.3.3 The formal consultation process, led by DLA and One Haverhill, will include:
- a) drop-in sessions and surgeries for stakeholders including Haverhill Town Council, local schools and a variety of community groups - 26 March;
  - b) consulting with residents and visitors through a stall on Haverhill Market - 27 and 28 March;
  - c) an open session in the Leiston Centre for the community – 10 April TBC;
  - d) a number of sessions with community groups and the general public at large in a variety of venues and businesses in the town – various dates from 7 to 17 April; and
  - e) an online survey available via One Haverhill and West Suffolk councils websites.

## **2. Additional supporting information**

### **2.1 Presentation on the Issues and Options from David Lock Associates**

- 2.2 During this meeting of the Haverhill Area Working Party DLA will present their Issues and Options report (attached as Appendix A). DLA will also outline the plans for the Issues and Options consultation period.